

**MINUTES OF PRE-PROPOSAL CONFERENCE MEETING**

RFP for the “Development and Commissioning of Web Based Data Repository for UKWDP Project” was floated on 13<sup>th</sup> October, 2022 in two daily newspaper and published on website [uksdm.org](http://uksdm.org). Pursuant to RFP clause 2.3, a pre-proposal conference was held physically & virtually on dated 17.10.2022; 1500 Hrs with Google MeetLink: <https://meet.google.com/pbn-zhbg-ujhat> SPIU, Govt. Girls ITI campus, 26, EC Road, Near Survey Chowk Dehradun in which two firms participated.

The following members were present in the meeting from the DSDE/SPIU:

| S. No | Name of the Officer | Designation                           | Organization |
|-------|---------------------|---------------------------------------|--------------|
| 1.    | Mr. Nitin Sharma    | Principal, GITI Rajpur Road, Dehradun | SPIU         |
| 3.    | Mr. Rakesh Kumar    | Sr. Consultant (IT & MIS)             | UNDP         |

The following representatives participated in the pre-proposal meeting:


| S. No | Name of the Consultant               | Organization  | Remarks                |
|-------|--------------------------------------|---|------------------------|
| 1.    | Mr. Abhishek Kumar & Mr. M. S. Bisht | Migratech Softwares Pvt. Ltd. Rudrapur, Uttarakhand | Physical Participation |
| 2.    | Mr. Deepak Singh                     | Echt Tech Consultancy Services Pvt. Ltd. Noida      | Online Participation   |

The SPIU's response to the queries received on mail and queries discussed in the meeting are mentioned as below: -

| S.No. | Query   | Change/ Clarification Requested          | SPIU's Response   |
|-------|---------|--|---|
| 1     | General | Total EMD                                | The firm can submit the RFP proposal without EMD.   |
| 2     | General | Languages                                | The UKWDP Data Repository will be in Bilingual Language.  |
| 3     | General | Cost                                     | As per RFP.   |
| 4     | General | Brief Discussion on Projects             | As per RFP.   |
| 5     | General | SOP and Consortium basis work Yes or Not | In case of Joint Venture, the firm has to submit the details of each authorised representative in Power of Attorney as per details mentioned in Page No. 37 of floated RFP. Accepted. |



|    |  |  |   |
|----|--|--|---|
| 6  | General  | Start-up firm allow this project   | The quantum of assignment is small in terms of scope of work and quality. The clause 2 of Annexure-1 is relaxed for maximum participation. Accepted.  |
| 7  | General  | Applicable for MSME firm benefit   | As per Serial Number 5 Response.  |
| 8  | The firm should not have unsatisfactory track record resulting in adverse action taken by Central/State Governments in India Mandatory Certificate to be enclosed with REoI. | Please clarify this word on document page no.-4. It should be read as REoI or RFP.         | The clause may be read as "The firm should not have unsatisfactory track record resulting in adverse action taken by Central/State Governments in India Mandatory Certificate to be enclosed with RFP." |
| 9  | Page No. 53, Under minimum qualification and professional experience,  | please add B.Tech. qualification as well.  | Since 60 Marks is allocated for Key Experts qualifications in the Technical Proposal so there is no change. As per RFP.   |
| 10 | General  | What will be the account verification method while creating accounts for ITI?              | The official email ID will be used for Account Verification.  |
| 11 | General  | Public user need to registered or it will be open for all? Authentication required or not? | The UKWDP Data Repository will be available to all public as a website, however the IP address of every user is recorded with time stamp.   |
| 12 | General  | Which level of data public user can see?   | The UKWDP Data Repository will be visible as a website to general public on which brief introduction of UKWDP project will be available.  |

  
**(Joint Project Officer)**  
**UKWDP**