

# **UTTARAKHAND WORKFORCE DEVELOPMENT PROJECT (UKWDP)**

## **REQUEST FOR EXPRESSION OF INTEREST (REoI)**

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Request for Expression of Interest (REoI) for the Development and Commissioning  
of Web Based Data Repository/ MIS for UKWDP Project

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**August, 2022**

**SUBMISSION DEADLINE FOR EOI: 10. 09. 2022, 1700 HRS**

OFFICE OF THE PROJECT DIRECTOR

STATE PROJECT IMPLEMENTATION UNIT (SPIU)

UTTARAKHAND WORKFORCE DEVELOPMENT PROJECT (UKWDP),

DEPARTMENT OF SKILL DEVELOPMENT & EMPLOYMENT (DSDE),

GOVT. ITI (WOMEN) CAMPUS, 26 EC ROAD, DEHRADUN

**REQUEST FOR EXPRESSION OF INTEREST**  
**(CONSULTING SERVICES-FIRM SELECTION)**

<b>Name of Country</b>	India
<b>Loan No.</b>	8877-IN
<b>Project No.</b>	P-154525
<b>Name of Project</b>	Uttarakhand Work Force Development Project (UKWDP)
<b>Assignment Title</b>	Development and Commissioning of Web Based Data Repository/ MIS for UKWDP Project
<b>Period of Consultancy</b>	Implementation for 3 Months + 6 Months for Maintenance & Updation
<b>Reference No</b>	UKWDP/CS/22-23/MIS

**Expression of Interest:**

1. The Project Director, Uttarakhand Work Force Development (UKWDP), Government of Uttarakhand, has received a loan from the International Bank for Reconstruction and Development (IBRD), and intends to apply part of the loan proceeds to make payments under the contract for Uttarakhand Work Force Development Project.
2. The UKWDP is a Workforce Development Project for improving the skills development system to provide better quality and more labour-market relevant training, and to provide equitable access to training opportunities among disadvantaged population in Uttarakhand. The duration of the project is approximately 5 years i.e. Dec'2018 to Jun'2023.
3. The Project Director, UKWDP, Dehradun now invites eligible firms to indicate their interest in providing the services in Develop, Design & Commissioning Data Repository/ MIS for UKWDP. Interested Firm should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.
4. The eligibility criteria for selecting the consulting firm is included in **Annexure-1**.
5. The Terms of Reference (ToR) are included in **Annexure-2**.
6. The attention of interested Firms is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* (January 2011, revised July 2014) ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment: conflict between consulting activities and procurement of goods, works or consulting services; conflict among consulting assignments; and relationship with borrower's staff.
7. Consortium or Joint venture is not allowed by the consulting firm.

8. A firm will be selected in accordance with the QCBS method in the ratio 80:20 i.e. 80% weightage to the technical score and 20% weightage to the financial score. The method is set out in the procurement guidelines for selection of the firm.
9. It is hereby mentioned that the staffing schedule and deliverables mentioned in this EoI may be modified to some extent depending upon their suitability in the consulting assignment.
10. Further information can be obtained at the address below during office hours from 10:00 to 17:00 hours or by attending a pre-consultation meeting to be held **03.09.2022 at 1100 Hrs.** at SPIU Conference Hall, Govt. ITI(Women), 26 EC Road, Dehradun. Queries shall be forwarded on email [spiukwdp@gmail.com](mailto:spiukwdp@gmail.com) by the prospective firms prior to the Pre-Consultation meeting. If any prospective firms are unable to attend the Pre-Consultation meeting mentioned above due to unavoidable circumstances, they may attend the virtual pre-consultation meeting. The details of the meeting shall be shared on the email through which queries are received from the firms. Attending the pre-consultation meeting is not mandatory. The minutes of this meeting can be viewed by all on the website- [www.uksdm.org](http://www.uksdm.org).
11. Expressions of interest (EoI) must be delivered in a written form and should include firm's demonstrated capacity to provide the required expertise. Expressions of interest must be delivered to the address below through post/speed post/courier/by-hand till **10.09.2022 at 1700 hrs.**

The Project Director

Uttarakhand Workforce Development Project (UKWDP)

State Project Implementation Unit (Govt. Girls ITI Campus),

26 EC Road, Near Survey Chowk, Dehradun, 248001, Uttarakhand

e-mail: [spiukwdp@gmail.com](mailto:spiukwdp@gmail.com)

## (Annexure – 1)

### ELIGIBILITY CRITERIA FOR SELECTION OF CONSULTING FIRM

Sl #	Basic Requirement	Specific Requirement	Documents to be submitted with the REoI
1	Legal Entity	The entity must be legally registered under appropriate authority in India. The firm must be registered under GST Act 2017. The firm should be in business in India for the last 5 years.	Copy of certificate of Incorporation /Registration Copy of GST Registration Copy of valid PAN
2	Registration	The Firm should be registered under Companies Act.	Certificate of Incorporation.
3	Turn Over	The entity should have an average annual turnover of at least INR (10) Lakh during the financial years mentioned below: -  (FY 2016-17, FY 2017-18, FY 2018-19, FY 2019-20 & FY 2020-21).	Copies of audited balance sheet and profit and loss account with all schedules or a Turnover certificate certified by the Chartered Account and by the bidder along with the acknowledgement of Income Tax returns as proof.
4	Experience	The entity should have experience of carrying out a minimum of Three (3) same or similar assignments each having a contract/assignment value $\geq$ INR 2 Lakh, during the last five (5) Years (FY 2017-18, FY 2018-19, FY 2019-20, FY 2020-21 & FY 2021-22) under Central or State Government/ PSUs / National & International organization (Externally-aided projects funded through Ministry of Economic affairs, Govt of India by World Bank, DFID, JICA, ADB, etc.)/Universities.	Copies of engagement such as Work Order / Contract Document / Completion Certificate (Information to be provided as per format Annexure-3)
5	Employees on Payroll	The firm shall have at least 5 professionals on payrolls working on consulting services for Govt./Private sector.	Proof of count on firm's letter head/other valid document to support count.
6	Affirmative statement	Bidder shall furnish an affirmative statement as to the existence of any potential conflict of interest on the part of the bidder due to prior, current or proposed agreements, engagements, or affiliations with the Client.	Self-Declaration from the Bidder as per the format (Annexure-4)

7	Blacklist	The firm should not have unsatisfactory track record resulting in adverse action taken by Central/State Governments in India Mandatory Certificate to be enclosed with REoI.	A notarized undertaking on Rs.100/- non judicial stamp paper must be submitted to SPIU office by the authorized person of the firm. (Annexure-5).
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**\*Mandatory Requirement-**  
*It is mandatory for the consulting firm that it meets all the eligibility criteria as listed above. If any of the criteria is not met, then in that case the applicant consulting firm shall be declared ineligible.*

**(Annexure – 2)**  
**Terms of Reference (ToR) for the**  
**Development and Commissioning of Web Based Data Repository/ MIS**  
**for UKWDP Project Background**

**I. BACKGROUND**

The World Bank-funded **Uttarakhand Workforce Development Project (UKWDP)** aims to improve the quality and relevance of training at the priority Industrial Training Institutes (ITIs) and increase the number of labor-market-relevant workers through the short-term training courses in Uttarakhand.

The UKWDP contributes to these objectives by supporting the state of Uttarakhand to strengthen the delivery of skills and training programs to produce higher-quality workers with relevant market skills and increased access. This state-level skills development project would also play a strategic role in the World Bank's engagement in the skills agenda at the national level. An in-depth experience of activities/challenges and lessons learnt from this project would play an imperative role in the implementation of the skill development programs at a national level.

**II. OBJECTIVES**

To improve the quality and relevance of training at priority Industrial Training Institutes (ITIs) and to increase the number of labour-market-relevant workers through short-term training in Uttarakhand, a project is being executed with World Bank support on Uttarakhand Workforce Development. The project is being implemented by the **Department of Skill Development and Employment (DSDE)** of the Government of Uttarakhand (GoUK) through a State Project Implementation Unit (SPIU). The SPIU's Monitoring & Evaluation capacity will be built through the development of an MIS. Management of information, including those of students, teachers, staff, inventory of equipment, and industry linkage activities, will be updated and reported on time, frequently, and accurately for improving decision making by policy makers.

**III. SCOPE OF WORK**

- (a) Development of Web Based Data Repository/(MIS) will show the overall UKWDP (Uttarakhand Workforce Development Project) Progress in terms of physical and financial along with Data Repository.
- (b) Separate Control Panel for each component to input the data online on daily/ weekly/ monthly basis and creation of Dash Board for various Management Levels to view the Project Status Online.
- (c) Archival of UKWDP Project Data and with features like View, Modify, Delete, Upload, Search, Index, Sort etc.
- (d) Provision for Uploading various types of Reports/Documents like PDF, XLS, XLSX, JPEG, DOC, DOCX etc.
- (e) Able to add / modify / search / index/ sort etc. download different information & documents as and when required.
- (f) Conduct Security Audit through ITDA / Cert.In - empaneled Agency and Provide Security Audit Certificate.

- (g) Hosting of Audited UKWDP Data Repository/ MIS in SDC (State Data Centre), Uttarakhand and complete the codal formalities in reference to Hosting.
- (h) Commissioning and Maintenance of Complete Application including necessary upgrades on VM allocated by SDC, Uttarakhand.
- (i) Assist in mapping of domain name i.e. ukwdp.uk.gov.in.

The firm will quote for following:

- Planning & Requirement Analysis of Web Based Data Repository/ MIS of UKWDP
- Design, Development & Implementation of Web Based Data Repository/ MIS for UKWDP
- Final Testing of UKWDP Data Repository/ MIS
- Security Audit, Domain Name System Integration and SSL Implementation work
- Commissioning & Final Go Live in State Data Centre, Uttarakhand, Submission of Administrative Manual (Final Go Live i.e. T+3 Months)
- Technical Support for six months from Final Go Live date (Maintenance & Updation of Data Repository/ Web Based MIS i.e. T+9 Months)

*\*T= Date of Work Order*

#### **IV. TASKS AND RESPONSIBILITIES FOR THE FIRM TILL THE COMPLETION OF CONTRACT**

- (a) The UKWDP Web Based Data Repository/MIS shall be capable for preserving past data and present data on incremental basis, yearly. All Project related data shall be archived on Hosted Application. The information of all data types (Structured and Unstructured Project Data i.e., Master Plan, DPR, RFP, Institution Strategic Plan, Project Files & Documents, Utilization Certificates, Work Completion Certificates, Photographs etc.) shall be informed to the successful firm during Requirement Gathering Phase. The Storage Space and hosting related configurations of the Virtual Machine (VM)/Server shall be decided by the successful firm by keeping in view the future storage requirement for next 2 year.
- (b) The System shall have the capability to add new ITI from the Administrator/CMS Dashboard Account & store, update, delete its records as per pre-defined nomenclature. The Separate Login ID and Password shall be provided to each ITI. All the ITI will have the following information but not limited to following:
  - Dynamic data/information /document Repository of individual ITI
  - Other information as desired by DSDE/Nodal Officer.
- (c) Implementation of Reporting Service on UKWDP project includes physical and financial progress as per disbursement linked Indicators matrix (To be shared with successful firm by the UKWDP after Work Order/Letter of Award).
- (d) The Dashboard of UKWDP Web Based Data Repository shall be interactive & dynamic like and include Shall include all information of UWWDP Project including brief staff details. The data/information related to UKWDP Project will be provided by UKWDP/ DSDE.
- (e) Data feeding, file uploading, file tagging, file searching, integration of basic file description enabling date wise search, tag wise search may be done or name wise search and can be downloaded.

- (f) This system will also facilitate sharing documents in different ways like sharing link through e-mails, social media (FB/Twitter/LinkedIn etc.). All the user information will be encrypted and fully secured.
- (g) File shall be uploaded dynamically through provision of interface in which data has to be entered. This shall require file to be browsed and document to be saved.
- (h) The Search Engine Optimization should be provided by successful firm.
- (i) Sharing of data from different DSDE websites on UKWDP Portal using API or any other method.

**V. Technical Aspects:**

V. (a) Administration and User Access Level: The MIS will consist of three categories viz. 1st category Super Admin whom will have all the rights of adding, deleting, editing/updating the Data Repository/MIS i.e. having all access and control; 2nd category Normal Admin (Govt. ITI Users) will be like an editor whom will add modify data's but cannot delete it and 3rd category will be such whom will have only viewing right i.e. whom can only view and use data by downloading.

- ✓ Master Administrator: Administrator of UKWDP Website- All Rights available.
- ✓ ITI Level user: Principal Login, Foreman and Instructor Login- Data Updated but can't Delete.
- ✓ Publically – Public Access via Homepage and Project Information.

i. Technology and Integration: The successful firm will use Open Source Technologies i.e. PHP and MySQL for Development.

ii. Third Party Security Audit: Once the development work is completed then the entire application will go under security audit. It will assure the quality of code and different parameter those can control any hacking and unethical activities at the time of making application live and later. This is mandatory as per state Govt. Rules. It will be conducted by third part agency which will be under ITDA empanelment list or Cert.in empaneled. The agency will issue an audit completion certificate that will be provided by the successful firm to DSDE and used the same for hosting on live server.

V.(b) Domain Registration: DSDE will facilitate for Domain Registration Process by submitting the desired signed format with NIC or ITDA. The Domain related Technical Configuration will be done by successful firm.

V. (c) Hosting: The Web based MIS will be hosted in State Data Centre, Uttarakhand. The DSDE will facilitate for writing letters and other coordination with ITDA for Hosting Infrastructure (Web Server Space, Database Server Space, Port Opening Request if any). However, the successful firm will manage the Hosting Infrastructure once allocated to DSDE.



V. (d) Training: The successful firm will provide Training on UKWDP Website two times free of cost immediately after Final Go Live via online/ offline mode to all DSDE Staff and ITI Principals and their instructors as per following:

S.N.	Training Type	Duration of Training	Mode
1.	Administrator Training	1 Hour	Online/Offline
2.	UKWDP Staff Training	1 Hour	Online/Offline
3.	ITI Principals Training	1 Hour	Online/Offline

In case of online training, the link shall be provided by successful firm to DSDE before commencement of training. The Attendance of all attended participants will be submitted by successful firm to DSDE immediately after the training.

V. (e) Look & Feel: The Web Application should be attractive and appealing - The Web Application should be simple and user friendly for navigation. - The Web Application should be designed and maintained as per State and Centre Government Guidelines.

(Please refer – GIGW- <https://guidelines.india.gov.in/>).

The successful firm can follow some sample websites of Government of India like

- <https://jaljeevanmission.gov.in/>
- <https://nhai.gov.in/#/>
- <https://www.nhp.gov.in/>

V. (f) Data Security/SSL Certificate: Complete security & debugging of the data from time to time will be ensured. Proper secure mode will be used to transfer and store database as per Cert.in / State IT Department/ ITDA Security Guidelines. The successful firm will provide the SSL certificate and integrated it with UKWDP Domain Name. The charges of SSL shall be paid by successful firm, if any.

V (g) Downtime: Website will have 99% uptime. Due to any technical issue a message should be displayed (“Website Under Maintenance”) while browsing the UKWDP Web based MIS.

V. (h) Language: The Web Application will be in bilingual Language (English & Hindi).

V. (i) Quality: All the software and scripts used in the development of the proposed application will be of high quality and all the scripts will be properly checked.

V. (j) Backup: The Source Code of the UKWDP Web Based MIS and Database will be the property of UKWDP and a copy of hosted Application Code, Database Backup including Database Schema will be handed over in media to DSDE before last payment.

V (k) Social Media: Linking with Facebook, Twitter, Instagram, Handle, RSS Feed on Home Page and other Applications of DSDE.

V (l) Visitor Counter: Visitor Counter Feature should be available at Home Page.

V (m) Other Feature: Search, Index, Sort, Filter and any other task as per DSDE requirement.

V (n) Post Go-Live Support: 6 Months after Final Go Live Date.

## VI. FIRM STAFFING

The successful firm shall provide the following staff:

<b>Role</b>	<b>Main Task</b>	<b>Minimum qualification and professional experience desired</b>
Software Developer - (01) 9 Months Full Time	<p>The Software Developer shall be responsible for Designing and Developing and Commissioning of Web based Data Repository/MIS including security features</p> <p>Presentation of the Project Status to the DSDE when required.</p> <p>Submission of all Reports, Training Plan &amp; Operational Manual</p> <p>Implementation/Commissioning and Maintenance &amp; Updation issues and their resolution</p>	<ul style="list-style-type: none"> <li>• MCA atleast 5 years of experience in Website design, deployment and Maintenance in State Data Centre or Cloud Data Centre of Government or Private Cloud or PSUs with in Indian Territory in Open Source Technologies.</li> <li>• Experience of handling at least 3 Government Websites Development and Maintenance Work</li> </ul>
Database Developer (01 No) 9 Months Full Time	<p>Designing and Development of Database Schema including security features</p> <p>Implementation/Commissioning and Maintenance &amp; Updation issues and their resolution</p> <p>Database Backup</p>	<ul style="list-style-type: none"> <li>• MCA atleast 5 years of experience in Database design, deployment and Maintenance in State Data Centre or Cloud Data Centre of Government or Private Cloud or PSUs with in Indian Territory in Open-Source Technologies.</li> <li>• Experience of handling at least 3 Government Websites Database Development and Maintenance Work</li> </ul>

## VII. DURATION OF THE ASSIGNMENT

Three Months for Designing, Implementation and Go Live after that Six Months for Maintenance & Updation.

### VIII. OWNERSHIP OF THE DATA, DOCUMENTS, AND EQUIPMENT

- DSDE shall be the owner of all the data collected, data sets, reports, documents, etc. prepared by the firm and any equipment procured under the assignment.
- All the documents collected and license procured, if any, will be handed over to DSDE before final payment.
- All documents, reports and information from this work will be regarded as DSDE's property which cannot be sold or used in any case without the prior permission of DSDE.

### IX. TIMELINE & DELIVERABLES

*\*T= Date of Sign of Work Order*

*\*T1= Final Go Live Date i.e. (T+3 Month)*

SNo.	Milestone	Deliverables	Timeline	Payment
<b>1.</b>	<b>Implementation Time (T+ 3 Month)</b>			
1.1	Implementation Phase	<p><b>Planning:</b> Project Analysis and defined scope of work. Based on Data Archived at Different Sources</p> <p><b>Analyzing:</b> Requirement Gathering / Finalizing Test Environment Creation</p> <p><b>(Submission of Inception Report)</b></p>	T+1 Month	10% of the total contract value without GST
		<p><b>Designing:</b> Design and Development Work, Wireframe Creation</p> <p><b>Implementation:</b> Creation of Application, Database, Coding</p> <p><b>Testing:</b> Functional, Performance and Security &amp; Load Testing including Unit, Integration, System and Acceptance Testing</p>	T + 2 Month	20 % of the total contract value without GST

		<b>(Designing, Implement &amp; Testing Report)</b>		
		<b>Deployment:</b> Security Audit+ Domain Name System Integration+ SSL Implementation work <b>Commissioning:</b> Hosting of Web Based Data Repository/ MIS on State Data Centre + Training <b>(Final Go Live Date= T1)</b> <b>(Deployment &amp; Commissioning Report)</b>	T+3 Months= T1	40 % of the total contract value without GST released after submission of all Final Go Live Documents
<b>Final Go Live = T+3 Months (After Completion 3 Months from the date of signed work order)</b>				
		<b>Final Go Live Documents:</b> 1. Final Go live Certificate of Web based Data Repository/MIS 2. State Data Centre Hosting Certificate 3. Security Audit Certificate 4. SSL Certificate 5. Sign Off Certificate 6. Training Completion Certificate 7. Scope of Work Completion Certificate signed by DSDE	After all work completion as per scope of work and submission of documents the starting of Operation & Maintenance Phase letter will be issued by DSDE.	<b>Final Go Live (T+3 Months)</b>

		<p>8. Manpower details deployed in implementation phase and (Name, Mobile, email, Designation in Project, Permanent Address, Qualifications &amp; Certifications)</p> <p>9. Details of Manpower to be deployed for Maintenance and Updation Phase (Name, Mobile, email, Designation in Project, Permanent Address, Qualifications &amp; Certifications)</p> <p>10. Technical Manual for Administrator</p> <p>11. Operational Manual for Users</p> <p>12. Final Presentation of Web Based Data Repository/ MIS</p>		
2.	<b>Maintenance &amp; Updation = T1+6 Month (Maintenance &amp; Updation for 6 Months from the date of Final Go Live)</b>			

2.1	Maintenance & Updation	<ul style="list-style-type: none"> <li>• Monthly &amp; Quarterly SLA Reports</li> <li>• Training Report</li> </ul>	T+6 Month	15% of the total contract value without GST will be paid after completion of 3 Months after Final Go Live alongwith Sign-Off Reports
2.2	Maintenance & Updation	<ul style="list-style-type: none"> <li>• Monthly &amp; Quarterly SLA Reports</li> <li>• Training Report</li> </ul>	T+9 Month	15% of the total contract value without GST will be paid after completion of 6 Months after Final Go Live alongwith Sign-Off Reports

\*Sign-Off Reports: SSL Certificate, Security Audit Certificate, Technical and Administrative Manual, Complete Backup of Application and Database include Database Schema, Hosting Technical Details- Public IP, Domain Name, VM/Server Credentials, VPN Credentials, if any

#### X. PAYMENT SCHEDULE

The firm should quote separately for implementation and Maintenance and Updation phase payment.

SNo.	Milestone	Timeline	Payment Percentage
1.	<b>Design and Implementation = 3 Months</b>		
1.1	Implementation	T+1 Month	10 % of the total contract value without GST
1.2	Implementation	T+2 Month	20 % of the total contract value without GST
1.3	Implementation: Final Go Live	T+3 Month	40 % of the total contract value without GST
2.	<b>Maintenance &amp; Updation= 6 Months</b>		
2.1	Maintenance & Updation Phase	T+ 6 Months	15% of the total contract value without GST
2.2	Maintenance & Updation Phase	T+ 9 Months	15% of the total contract value without GST

\*T= Date of Sign of Work Order

\*T1= Final Go Live Date i.e. (T+3 Month)

\*The selected firm can claim for design & implementation phase and maintenance & updation phase payment at a single go after completion of T+3 or T+9 month.

\* Firm and Bidder are same entity.

#### XI. TERMS & CONDITIONS FOR THE ASSIGNMENT:

- The successful firm will submit the details of infrastructure requirement for hosting the application in State Data Centre, Uttarakhand like No. of CPU, Memory, Disk Storage along with Requirement Analysis for the hosting of UKWDP Web Based Data Repository/ MIS immediately after getting the work order.
- The DSDE will coordinate with NIC/ ITDA for allocation of Domain Name System (Website Address) however the successful firm will complete the all necessarily technical formalities for DNS

allocation with ITDA/NIC.

- (c) The successful firm will provide the CMS Dashboard to DSDE from where single Administrator can manage the complete Application by single login. The Nodal Officer for UKWDP Web Based Repository/MIS will be nominated by the DSDE.
- (d) The successful firm will provide the at least two Name, Contact Number, Email ID of Software Developers/Engineers who will be involved in Development Process for escalation of any technical issue during maintenance and updation phase.
- (e) The Technical Manual and Operating Manual Offline and Online shall be provided by successful firm to DSDE on Final Go Live Date.
- (f) The Source Code of the UKWDP Web Based MIS and Database will be the property of DSDE and one copy of Complete Backup (Application Code and Database + Database Schema) will be shared by successful firm with DSDE on Final Go Live and before payment of maintenance and updation phase.
- (g) The successful firm shall complete the Sign-Off process before submitting the final bill.
- (h) The services of successful firm can be extended further for six months/one year as CAMC (Comprehensive Annual Maintenance Contract) based on the performance and support provided during maintenance and updation period.
- (i) In case of any technical issue in State Data Centre, Uttarakhand when the Web Based System is inaccessible the successful firm will inform to the Nodal Officer, DSDE immediately.
- (j) Any dispute pertaining to ToR shall be duly taken into account and grievance redressal shall be handled by Secretary DSDE. On any dispute the decision of Secretary DSDE will be final.

## **XII. RIGHTS**

- The DSDE will reserves the Intellectual Property Rights for all deliverables of the Web Based Data Repository/MIS.
- In the event of unsatisfactory response, the Secretary DSDE reserves the right to delay or disallow the payment until all issues resolved by the selected firm.

### (Annexure-3)

#### (Firm's Past Experience Details)

**Table-1 (List of completed or ongoing assignments on Web Based Data Repository/ MIS Implementation during last 5 years)**

Sl. No	Period	Name of the Assignment with Details thereof	Name of the client	Contract Value (in Rs.) and Duration in Month	Date of Award / Commencement of assignment	Date of Completion of Assignment	Remarks if any	Page No
A	B	C	D	E	F	G	H	I
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

**Authorized Signatory [In full and initials]:** \_\_\_\_\_

**Name and Designation with Date and Seal:** \_\_\_\_\_

Note: firms are requested to furnish the list of the assignments undertaken/completed during the last 5 Years as per the above prescribed format only. Information not conforming to the above format will be treated as non-responsive. Copies of the Work order/ Contract Document/ Completion Certificate from the previous Clients need to be furnished along with the above information.

\*Assignments having Contract Value of  $\geq$  Rs. 2 Lakh only will be taken into consideration.

\*\* firms are requested to refer to the eligibility criteria available at Annexure: 1- Evaluation Criteria



**(Annexure-4)**

**Information Regarding any Conflicting Activities and Declaration Thereof**

*Are there any activities carried out by your agency which are of conflicting nature as mentioned in Eligibility Criteria: S. No-04. If yes, please furnish details of any such activities.*

If no, please certify,

**In Bidders Letter Head**

I, hereby declare that our agency is not indulged in any such activities which can be termed as the conflicting activities as mentioned in **Eligibility Criteria: S. No-05**.

I, also acknowledge that in case of misrepresentation of any of the information, our proposal / Contract shall be rejected / terminated by the Client which shall be binding on us.

**Authorized Signatory [In full initials with Date and Seal]:** \_\_\_\_\_

**Communication Address of the Bidder:** \_\_\_\_\_

**(Annexure-5)**

**Declaration on Rupees 100/- Stamp Paper not having unsatisfactory track record**

**To**  
**The Project Director**  
**Uttarakhand Workforce Development Project**  
**Govt. (Women), ITI Campus,**  
**26 EC Road, Dehradun**

**Ref.:** EOI Dated \_\_\_\_\_

Sir,

I hereby declare that our agency does not have unsatisfactory track record resulting in adverse action taken by Central/State Governments in India as mentioned in **Eligibility Criteria: SNo-06**.

I, also acknowledge that in case of misrepresentation of any of the information, our proposal / Contract shall be rejected / terminated by the Client which shall be binding on us.

**Authorized Signatory [In full initials with Date and Seal]:** \_\_\_\_\_

**Communication Address of the Bidder:** \_\_\_\_\_